



Graduation Planner

Choose. Plan. Succeed.

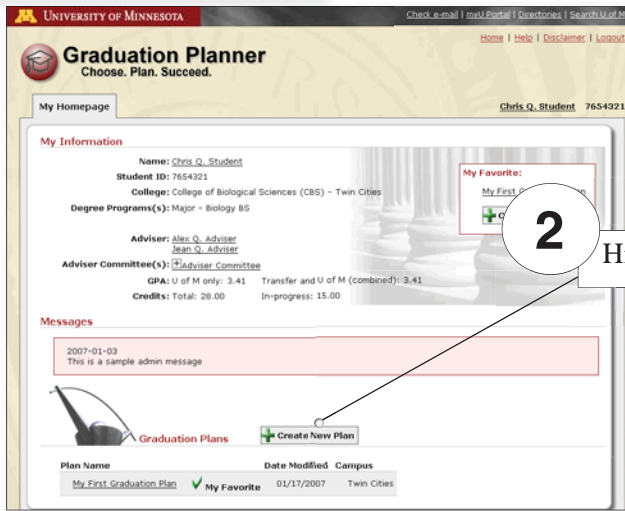
NOTE: This is a DRAFT Quick Start Guide for the user acceptance testing phase. A final document will be posted when the application goes live.

Student Quick Start Guide

Graduation Planner is a planning tool for University of Minnesota students on all campuses. Use Graduation Planner to explore majors and minors, plan for the courses you need to take to graduate, and work with your adviser to plan for your degree.

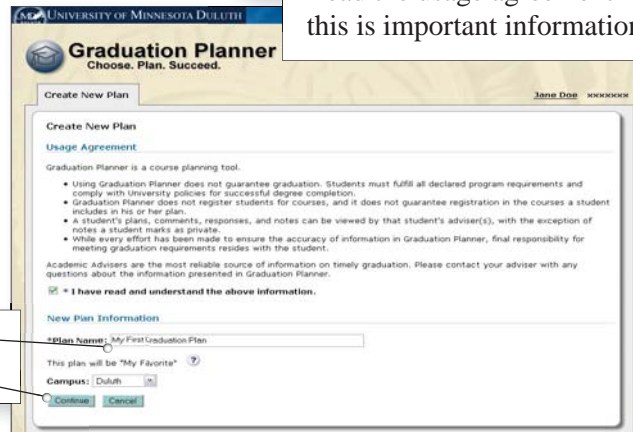
Remember that your academic adviser is the most reliable source for degree-planning information—always work with your adviser as you plan your University career.

1 Log in. Then you should see this page:



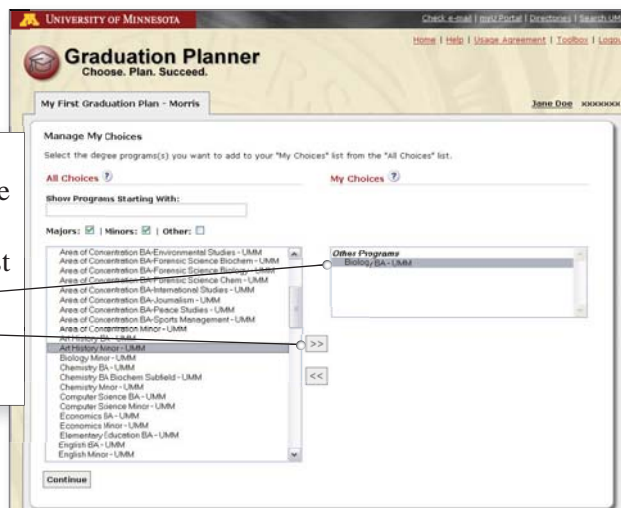
2 Hit "Create a new plan"

3 Read the usage agreement—this is important information!



TIP:
Your adviser can view the plans you create. Mark the plan that you would like your adviser to view as "My Favorite."

4 Name your plan.
Hit continue.

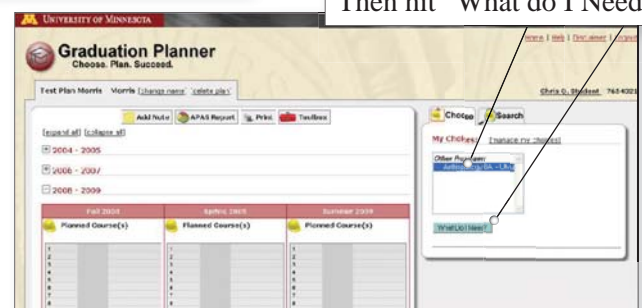


5 Choose the majors and/or minors that you would like to plan for. Move them from the "All Choices" list to the "My Choices" list using the arrow buttons. Hit "Continue."

TIP:
Exploring majors? Make a new plan for each major you're considering.

6 Now you'll see the plan view. To start planning, select a major from your "My Choices" list. Then hit "What do I Need?"

TIP:
You can include a major and a minor—or two majors—in one plan. But you'll need to run a new "What do I Need?" list for each major and minor in your "My Choices" list.



7

The “Remaining Requirements List” includes the requirements you still need to fulfill for that major (Graduation Planner takes into account the courses you’ve already completed, plus the courses you’ve added to your plan). Select a course from the list to learn more about it.

TIP:
Requirements may include a numbers of credits, a liberal education category, or specific courses.

TIP:
Add a few courses to your plan, then run the “What do I need?” list again—notice that requirements you’ve planned for disappear from the list.

	Fr.		Soph.		Jr.		Sr.	
	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
GEO 4501					★			

8

Carefully read about the course:

- What’s it about?
- What prerequisites do you need?
- What liberal education requirements does it fulfill?
- When is it offered?
- When should you take it?

Then, choose the term when you would like to take that course, and hit “Plan it!”

TIP:
Prerequisites are **very important** as you plan.

9

Notice the course in your plan—did you add it to the correct term?

10

Pay attention to these red alert buttons—they tell you when you may need to move a course to a different term.

11

When your adviser leaves a comment on your plan, you’ll receive an e-mail that contains a link back to your plan. Follow that link to read the comment and add your response. When you do, your adviser will get an e-mail with a link back to your plan, so that he or she can read your response.

TIP:
Try adding the major requirements to your plan first, then running the “What do I Need?” list again. Liberal Education requirements fulfilled by the courses in your major will disappear from the list. Fill in what you still need by searching for liberal education courses that fulfill your goals and interests.